

El Dorado County Library Commission Meeting  
August 15, 2018 – South Lake Tahoe Library  
Minutes

Ruth Self, District 1  
Kathe Hughes, District 2  
Barbara Raines, District 3  
**Elizabeth Ketelle, District 4, Chair - Absent**  
Kay Henderson, District 5  
*Jeanne Amos, Library Director*

Commission Meeting called to order at 1:07 pm by Barbara Raines, Past Chair.

Agenda approved. Minutes of April 19, 2018 approved unanimously.

Public Comment: Welcome from Katharine Miller, Branch Manager of the South Lake Tahoe Library.

**Report from Library Director**

- Communications and Marketing/Merchandising

Staff have received training on merchandising techniques used by Barnes & Noble book stores. More displays, “face-out” items, and less cluttered areas are now on display, and staff are motivated to continue.

- Library Software and Databases

Analysis is being conducted regarding the use of external (purchased) databases such as Pronunciator, Ebsco MasterFile, Learning Express, etc. Schools are now provided with an online encyclopedia and magazine index. Cost of \$50,000 could be used for more useful and essential services such as online books.

- Update on Broadband Project

Georgetown is scheduled to be online in early September.

- New Hires

Recruitment for Librarian (MN) and Library Assistant (SL) is concluding and new staff are expected in the next six weeks.

**Semi-Annual Report to the Board of Supervisors**

Commissioners will provide a report to the Board each July and January.

Discussion regarding content of report.

**Library Commissioners Reports**

Each Commissioner reported on the activities of the Library branch represented.

**Next Regular Meetings - October 25, 2018 – 2 pm – Placerville Library**